

**ANATOLIAN SHEPHERD DOG CLUB OF AMERICA (ASDCA)
NATIONAL SPECIALTY GUIDELINES**

(Approved by the ASDCA Board of Directors, September 2007)

(New Policies added per ASDCA Board of Directors approval – 2007 – 2008 - 2010)

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ASDCA NATIONAL SPECIALTY GUIDELINES

GENERAL INFORMATION

The ASDCA Board of Directors has established the following guidelines for the National Specialty traditionally known as the “Annual Gathering of the Clan.” Some guidelines in this document are only suggestions that may or may not be applicable to your particular situation. On the other hand, the ASDCA has adopted certain mandatory policies designated in the following document. Any deviation from these guidelines or anything not covered in the guidelines shall be brought forward to the ASDCA Board for clarification and/or approval.

The ASDCA welcomes invitation from club members to host the ASDCA National Specialty Show.

The Show Chair must commit to providing the ASDCA with a professional and cost effective annual National Specialty Show, conducted for, and on behalf of, the ASDCA, its general membership, the Officers and Board of Directors as well as the ASD fancy. A key goal of the ASDCA National Specialty is that it should be self-sustaining and not be a drain on the treasury of the ASDCA. The ASDCA Board and Officers are available to provide assistance to the Show Chair.

ASDCA Policy changes made by the Board shall be automatically updated in these guidelines. Any other changes must be reviewed and approved by the ASDCA Board. (March 2010)

FINANCIAL CONSIDERATIONS

All incoming funds shall be made out to the “ASDCA” and forwarded to the ASDCA Treasurer. A final financial report listing all sources of income and expenditures (to include a Judge’s Expense form) along with any monetary balance shall be forwarded to the Treasurer within 60 days after the National Specialty.

All monies made are deposited into the ASDCA's general fund. (March 2010)

All contracts shall be presented to the ASDCA Treasurer for review, approval and authorized signature. This includes contracts for the show site, motels, meals, guest speakers and Show photographer, etc.

A reasonable effort shall be made to provide motels/hotels, lunches and dinners as well as any other activities (such as educational) at a reasonable cost to the ASD fancy.

BUDGET

The Show Chair will work with the Treasurer to develop a budget for the National Specialty. Costs and Income from previous National Specialties are available to assist the Show Chair.

WHEN THE NATIONAL SPECIALTY SHALL BE HELD

The ASDCA National Specialty shall be held in the fall after September 15th and before December 1st. The September 16th starting date is based on the airline embargo against flying animals from May 15th through September 15th.

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LOCATION

The show site should be no further than 100 miles from the nearest major airport which has planes serving it that can accommodate 700 size crates.

ROTATION

Every effort should be made for the ASDCA National Specialty to rotate between 3 geographical regions

East – FL, GA, SC, NC, VA, WV, MD, DE, NJ, NY, PA, CT, MA, NH, ME, VT, RI

Central – ND, SD, NE, KS, OK, TX, MN, IA, MO, AR, IL, MI, WI, IN, OH, KY, TN, MS, AL, LA

West – NM, CO, UT, MT, ID, OR, WA, AZ, CA, NV, WY, HI, AK

The rotation should be West, East, Central. Historically it has been 2008 East, 2009 West, 2010 East with 2011 Central, returning to the West in 2012, East in 2013, Central 2014, etc.. If necessary the rotation can be revised at the discretion of the ASDCA Board of Directors. (March 2010)

PROCEDURE FOR APPLYING FOR A SPECIALTY

A “Proposal to Host an ASDCA National Specialty” should be completed and returned to the ASDCA Secretary no later than one month prior to the Annual General Meeting (AGM) being held two years prior to the scheduled National Specialty. The “Proposal to Host an ASDCA National Specialty” can be found at the end of these guidelines. The ASDCA Board will discuss the application and request additional information from the requestor if needed. Upon approval, the ASDCA Secretary shall notify the Show Chair named in the proposal and direct him/her to proceed.

If the vote of the ASDCA Board is negative, the secretary will immediately notify the person listed as Show Chair in the proposal.

TYPE OF SPECIALTY – INDEPENDENT OR PART OF ALL-BREED SHOW

There are two types of dog shows during which the ASDCA can hold National Specialties – as an Independent Specialty or as a Specialty during an All-Breed Kennel Club’s show. Independent Specialties are usually held in conjunction with a weekend dog show cluster so that there are several days of dogs shows available (i.e. If all-breed shows are held on Sat and Sun, the Independent Specialty would be held on the Friday before or the Monday after).

An Independent Specialty is preferred because it provides the ASDCA the greatest amount of flexibility for hosting a specialty and it allows the Veteran’s Class to be open to spayed or neutered entries.

If the Specialty is held as an Independent Specialty, in order to save costs, the Show Chair must find out if there are facilities available to use at the All-Breed Kennel Club’s facilities. Usually all dog shows will have a day for Independent Specialties on the day before their shows are held. This saves on facilities costs because they can be shared. It is common practice for all-breed Kennel Clubs to solicit

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Specialties and make their show facilities available at little or no cost because it increases their entries.

If the decision is made to hold a Specialty in conjunction with an all-breed show, the Show Chair must coordinate with the all-breed club regarding their requirements. These requirements need to be included on the Proposal to Host a Specialty Form (attached). Deadlines and setup contacts as well as any requirements that may be unique to that Kennel Club need to be researched.

Both Non-regular and exhibition classes can be held if the specialty is part of an all breed show and these must be coordinated with the all-breed club. (March 2010)

SUPPORTED ENTRIES

All other AKC shows that are held the same weekend as the National Specialty (with the All Breed Kennel Club host) will have Supported Entries provided by the ASDCA. Trophies for these shows shall be paid for by the Club at an amount not to exceed \$100 per day and shall include at least Best of Breed, Best of Opposite Sex, Best of Winners, Winners Dog and Winners Bitch.

Also, be sure to offer Rosettes for Supported Entries. The Rosettes must be listed in the Premium List of the All Breed Kennel Club host. (March 2010)

SHOW CHAIR

The Show Chair is the most important position. This person is responsible for the overall planning, management and financial success of all activities and functions pertaining to the National Specialty Show events. The Show Chair should possess good communication skills as a great deal of the work he/she incurs will involve dealing with individuals and the business community. He/she should have demonstrated skills in leadership, management and conflict resolution. The Show Chair will be assisted in the preparation of and completion of the National Specialty by various committees. The Committee Chairs will be appointed by the Show Chair except as provided for in this document.

The Show Chair shall be an ASDCA full member in good standing and shall be appointed in writing by the ASDCA President.

Responsibilities:

- The overall planning, management and financial success of the ASDCA National Specialty
- Keep the ASDCA President and Board thoroughly informed of all matters dealing with the National Specialty. Send progress reports (to include, but not be limited to Judges, contacts with All-Breed Kennel Club, Trophies, progress on expenditures) to the ASDCA Board as follows: starting a year in advance every two months until six months out when the reports shall be monthly.
- All contracts shall be reviewed prior to signing by the ASDCA Treasurer.
- Select the show site facilities and negotiate the site contract (generally with the host club).
- Negotiate for a Show secretary or superintendent if an Independent Specialty.

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- Copies of all documents related to the National Specialty shall be forwarded to the Secretary within 30 days of being generated. These copies should include but are not limited to contracts, all correspondence with Judges (to include emails), premium lists, all correspondence with all-breed kennel clubs, etc.
- Provide the name of desired ASDCA Sweepstakes Judge(s) to the ASDCA Board of Directors for their approval.
- Provide to the ASDCA Secretary the name(s) of the ASDCA Sweeps judge(s) so the Secretary can mail them the appropriate contracts.
- Ensure all deadlines are met
- Provide the ASDCA Secretary with the information required for the AKC Show/Trial application 9 months prior to the scheduled event.
- Select and supervise all committee chairs
- Oversee the design of the ASDCA show logo. Obtain ASDCA Board approval for the logo.
- Work with ASDCA Judge's Education Committee Chair to determine the needs for any conference space and /or audiovisual equipment.
- Provide the Show Superintendent /Secretary with the proper wording for all ASDCA trophies, awards and rosettes. The most recent ASDCA national premium can be a good resource as well as this document.
- Provide the Show Superintendent / Secretary with the proper entry fees for all ASDCA events. The ASDCA Board of Directors sets all entry fees for the ASDCA National Specialty events, including conformation showing, if it is an Independent National Specialty. If not an Independent National Specialty, need to work with the club.
- Provide a complete, detailed financial statement, noting all revenue and expenses to the ASDCA Treasurer within 60 days following the last day of the show.
- Coordinate the placement of Specialty information on the ASDCA website with the Webmaster and the ASDCA Secretary.
- One marked catalog and one premium list are to be sent to the Secretary for Historical archiving. The Show Chair will be reimbursed for the cost of the catalogs, if purchased.
- *Shall take due care to ensure no perception of unfairness is conveyed by the Show Chair position during the National Specialty breed competition and subsequent Supported Entry breed competitions. For example:*
 - *The Show Chair should not directly assist the Judge's in or outside the show ring if they will be showing a dog in the breed competition.*
 - *The Show Chair should not have any direct physical contact with the Specialty Judge until after the National Specialty, if they are showing a dog. (March 2010)*
- *The Show Chair will develop a welcome packet for exhibitors available at the Host Hotel which contains at a minimum, an agenda of events and maps to and from the show grounds and the banquet information. Other items recommended for inclusion in the welcome packet are the AKC Code of Sportsmanship and necessity to clean up after your dog. (moved from section on Host Hotel) (March 2010)*

The ASDCA shall purchase and make available to the Show Chair a copy of the AKC Show/Trial Manual. The manual shall be returned to the ASDCA Secretary 30 days after completion of the Specialty.

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COMMITTEES / COMMITTEE CHAIRS

All Committee Members must be ASDCA members in good standing. Exceptions can be granted on a case by case basis by the ASDCA President.

Each Committee must have a Chair. An individual may chair more than one committee. Committee responsibilities may be combined or others created as needed.

Each Committee Chair shall take due care to ensure no perception of unfairness is conveyed by the Committee Chair position during the National Specialty breed competition and subsequent Supported Entry breed competitions. For example, the Committee Chairs should not directly assist the Judge's in or outside the show ring if they will be showing a dog in the breed competition. The Committee Chairs should not have any direct physical contact with the Specialty Judge until after the National Specialty, if they are showing a dog. (March 2010)

EVENT COMMITTEE

Per AKC rules (Rules Applying to Dog Shows, Chapter 6, Section 2 and Dealing with Misconduct), a minimum of five members shall make up the Event Committee (previously known as the Show Committee). The Event Committee is required for all Independent Specialties as well as for all events that the ASDCA holds which are not parts of an all-breed Kennel Club show such as Judges' Education Seminar or AGM. These members will be appointed in writing by the ASDCA President. The Event Committee is responsible for seeing that the AKC rules and guidelines are followed for the National Specialty. The Event Committee is made up of the Show Chair and at least four other members who report directly to the Show Chair. It is the duty of the Event Committee, not the AKC, to deal initially with acts of alleged prejudicial conduct which occur during or in connection with a club's events. It is imperative that all members of the Event Committee thoroughly review the Dealing with Misconduct booklet. There are two sections in the Show/Trial Manual which outline the specific duties of the Event Committee as well as what needs to be reported to AKC. These are Section 11 Event Committee Hearings & Appendix B, Dealing with Misconduct.

The following Chairs are the minimum Committee Chairs required for all National Specialties. There are other Committee Chairs which are required depending on whether the National Specialty is an Independent Specialty in conjunction with other shows or if it is completely Independent on its own site. The other Committee Chairs are listed in the AKC Show/Trial Manual (See Section 2).

TROPHY CHAIR

The Show Chair shall identify a Trophy Chair.

The ASDCA provides its own trophies for the National Specialty events.

His/Her duties include but are not limited to:

- Obtaining donations from club members (Send out solicitations for trophy donations thru the Anatolian Times and on the Website coordinated with the ASDCA Secretary & Anatolian Times Editor)
- Ensure the trophy list is sent to the Host Kennel Club (if not independent) or to the Show Chair (for independent specialties) for the Premium List and Catalog

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- Obtain the trophies for the Specialty and Supported Entry shows held on the weekend of the National Specialty.
- Collect all trophy donation money before the contributor is listed in the National Specialty catalog.
- Coordinate and ensure availability of at least two tables for trophies at the show
- Ensure the Trophy Table is decorated
- Ensure the Trophies are handed out at the show
- Ensure there are gifts for the Judge and Sweepstakes Judge and Chief Ring Steward if they are a volunteer. The cost of these gifts are not to exceed \$50 for the Breed Judge, \$25 for the Sweepstakes Judge and \$25 for the Chief Ring Steward.
- Ensure the ASDCA Perpetual Trophies (See section on Perpetual Trophies in this document) are displayed on a separate table away from the ring and other trophies
- *Be responsible for upgrading of ribbons for National Specialty events. (March 2010)*

ADVERTISING CHAIR

The Show Chair shall identify an Advertising Chair. The amount of advertising income received is directly proportional to the visibility and commitment of the Advertising Chair and his/her committee.

His/Her duties include but are not limited to:

- Work with the ASDCA Show Chair and Show Superintendent/Show Secretary to establish advertising rates for the show catalog. Rates must be set high enough to ensure profitability
- Establish the advertising copy submittal deadline to ensure adequate lead-time for printing in the catalog.
- Take care to avoid conflict with any corporate sponsorship agreements
- Prepare catalog advertising information to go into the premium list and forward to the Show Secretary/Superintendent.
- Ensure that all advertising is pre-paid and collect all money due
- Return advertiser's copy, photos, a copy of the completed ad and a "Thank You" note to each advertiser. The "Thank You" note should be signed by the ASDCA Show Chair.

HOSPITALITY CHAIR

There are many functional areas that fall within the scope of the Hospitality Chair. The Show Chair may decide to divide up these areas into sub-committees.

Responsibilities include but are not limited to:

- Co-ordinate beverages and/or snacks available during the events of the National Specialty
- Arrange for a welcoming get together
- Arrange for a luncheon on the day of the National Specialty
- Arrange the ASDCA Annual Awards Banquet

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JUDGE'S HOSPITALITY CHAIR

The Judge's Hospitality Chair ensures that the ASDCA judges have a pleasant and comfortable experience during the ASDCA National Specialty. The Judge's Hospitality Chair shall not exhibit dogs in the show or have dogs shown by any other person.

Responsibilities include by are not limited to:

- Becoming the point of contact for all ASDCA judges after they sign the ASDCA judging contract.
- Ensure that room reservations are made for the judges (coordinate with the host club if we are sharing the judge).
- Obtain a photo and short resume from each judge for publication in the catalog and Anatolian Times
- Determine if the judge and his/her spouse/companion will attend the ASDCA Annual Awards Banquet.
- Work with the Show Chair and Show Secretary /Superintendent to ensure each ASDCA judge receives a premium and judging schedule well in advance of the show
- Arrange for airport pick-up and return
- Ensure a gift is available
- *To obtain the Breed Judge's critique for use in the Anatolian Times. (March 2010)*

RAFFLE/AUCTION CHAIR

During the Annual Awards Banquet, the ASDCA holds a raffle/auction which is one of the major fund raisers for the year. Donations for the raffle/auctions shall be solicited from the membership and dog related companies. The Raffle/Auction Chair is also responsible for coordinating the raffle/auction during the Annual Awards Banquet.

AKC SHOW/TRIAL APPLICATION

This is the application which is sent to the American Kennel Club (AKC) requesting permission / approval to hold a National Specialty. The ASDCA Secretary will complete and send out the AKC Show/Trial Application. This application must be completed as soon as possible but not later than 26 weeks prior to the closing date of the show. The Sweepstakes Judge's name(s) must be included on the application. The reference for this application is the AKC Rules Applying to Dog Shows.

SPECIALTY JUDGES

BREED JUDGE

It is preferred that the specialty breed judge used come from the list of judges on the all-breed panel for the weekend. Keep in mind that most large all breed clubs begin selecting their panel of judges two or more years in advance. As soon as it is decided to hold the specialty, provide the all breed club with a list of judges (Note: Only names provided by the ASDCA Board of Directors will be provided to the all-breed club) in hopes they include some of these judges on their panel. The breed

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judge must be a Working Group Judge and not be Provisional. Any questions regarding judge's selection shall come to the ASDCA Board for resolution. Coordinate with the ASDCA Board for final breed judge's selection.

If there is no acceptable candidate, then the judges shall be chosen from a list supplied by the ASDCA Board. This list will come from the recommendations sent to the ASDCA Board by the membership yearly (nominations should be forwarded to the ASDCA Secretary by 1 January every two years.)

The breed judge is to receive lodging and all meals during the specialty not to exceed two days. Reimbursable expenses include reasonable transportation costs, lowest economy air fare booked at least thirty days in advance, the rental of an economy car (if transportation cannot be provided by the Show Committee) or if driving, mileage at the current IRS rates. If the Breed Judge would like to bring a guest, the ASDCA will only pay for the costs of the guest to attend the Specialty Luncheon and/or ASDCA Annual Awards Banquet. It is important to work with the cluster to share the costs for the breed judge if they are using the Breed Judge on their Judging Panel. It is important that the costs not exceed \$600 for each judge due to IRS reporting requirements.

The breed judge must be contacted by either the Show Chair or an assigned representative to ascertain his/her terms. In case he/she charges a fee, the ASDCA Treasurer will be contacted to give final approval. A contract will be prepared by the ASDCA Secretary for the specialty judge. (Note: The ASDCA Secretary will prepare and mail all contracts with input provided by the Show Chair.) A copy of the signed contract will be forwarded to the Show Chair by the ASDCA Secretary. If the Show Chair desires to show or have their dogs shown in the National Specialty, they must not have any contact with the judges. They will then assign the Judge's Hospitality Chair or a representative from their Show Committee or Board Member who will not be showing to make all contacts.

The Breed judge agrees to provide exclusively to the Editor of the Anatolian Times magazine, a written critique of all winners plus first through fourth in all classes, within 90 days of the specialty. Once this critique is published in the Anatolian Times, the judge may then release it to other publications. The Breed Judge's contract is to contain this information. This is only necessary for an Independent Specialty as there is usually not enough time to do a written critique during a regular kennel club's show.

A judge who adjudicates the conformation portion at a National Specialty show shall not be eligible to judge a National Specialty again for the next ten (10) years. Also any judge who adjudicates an ASDCA Regional Specialty show shall not be eligible to judge a National Specialty for the next three (3) years.

SWEEPSTAKES JUDGE

The ASDCA will provide a \$100 stipend for the individual who judges the Sweepstakes portion of the National Specialty. This stipend is in lieu of lodging, transportation expenses, meals (except the NS Luncheon or Banquet), and gift. However, all attempts will be made to obtain a qualified volunteer to serve as the Sweepstakes Judge. It is recommended to contact local judges who are Provisional for the Anatolian Shepherd as well as any local Breed Study or Judge's groups for folks who would be interested in being a Sweepstakes Judge.

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MISCELLANEOUS JUDGE'S REQUIREMENTS

Both the Breed and Sweeps judges will be invited to be a guest at the Annual Awards Banquet. The ASDCA will pay for the meal costs of the banquet for both the Judge(s) and if they desire, a guest.

A request will be made of the Breed and Sweeps judges to make comments at the Annual Awards Banquet, if they are able to attend.

Contracts will be prepared for both the Conformation & Sweepstakes Judges by the ASDCA Secretary. The contracts shall be prepared per the AKC guidelines of which an example is in the AKC Show/Trial Manual. Note: If the Specialty is part of an all breed show, then a contract is not required for the Breed Judge.

SHOW SUPERINTENDENT / SHOW SECRETARY

A successful show hinges directly upon the abilities of the chosen Show Secretary or Show Superintendent. It is the responsibility of the Show Chair to negotiate for the services of either a Show Secretary or Show Superintendent. Only a Show Secretary or a Show Superintendent is hired.

The hiring of a Show Superintendent is the easiest alternative but often the most costly. If a Show Superintendent is hired, he/she will provide all necessary equipment and supplies unless other wise agreed.

The second option is to hire a Show Secretary which is the option most often selected. Although Show Secretaries are often less expensive, the Show Chair now shoulders the burden of providing all necessary equipment and supplies.

Unless the Kennel Club whose site we are using has a requirement that a specific Show Superintendent is to be used, for an Independent Specialty, the Show Chair needs to identify the Superintendents/Show Secretaries available. The Show Chair must obtain at least two quotes (or Request For Proposal) outlining the necessary services to be rendered from two different Superintendents or Show Secretaries for cost for these services. These quotes shall be reviewed with the *ASDCA President (changed from Treasurer March 2010)* and along with the advice of the ASDCA Treasurer, make a decision which to use. The contract must explicitly list the duties, functions and materials that will be provided by either the Show secretary or Show superintendent. Once the contract is received, review once more with the Treasurer and sign. This contract must include the stipulation that a copy of the premium list shall be mailed to every ASDCA member. The address labels or an electronic list of all ASDCA members will be supplied by the ASDCA Secretary. If the premium lists are not mailed by the Show Superintendent or Show Secretary it is the responsibility of the Show Chair to mail them out.

SPECIALTY LOGO

The ASDCA Board shall have final approval for the Specialty Logo. The Specialty Logo should be used for tee/sweat shirts and be included on all show related flyers, ads, or releases.

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VIDEO TAPING

If the Show Chair desires to have a video tape made of the National Specialty, he/she must ensure that it is authorized at the show facility or site being used and it should be done with the understanding that there will be no cost involved for the ASDCA.

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The ASDCA Secretary must be made aware prior to the submission of the Show/Trial Application if there will be a commercially filmed video planned. (March 2010)

The Show Superintendent or Show Secretary must be notified if video taping is desired so they can include it in the premium list.

SHOW PHOTOGRAPHER

Identify who the show photographers are that serve the all-breed club and contact them for their requirements. If a contact is necessary, review the contract with the ASDCA Treasurer prior to signing. *Only one photographer should be requested to serve as the National Specialty Photographer. (March 2010)*

The Show photographer should provide the ASDCA a copy of the National Specialty pictures for inclusion in the newsletter **at no cost to the club**. These pictures shall include, but are not limited to all first place conformation & Junior Showmanship winners (from both the regular and non-regular classes) as well as Winners, Reserve Winners, Best of Breed, Best Opposite Sex and Awards of Merit as well as the sweepstakes winners and Special Attractions.

Once the Specialty pictures have been published in the Anatolian Times, the photos or photo disc will be forwarded to the ASDCA Secretary for archiving.

CHIEF RING STEWARD

For an Independent Specialty, a Chief Ring Steward needs to be identified. The Chief Ring Steward must have had stewarding experience at an all-breed kennel club show and be familiar with AKC rules and regulations. For all past specialties, volunteers have served as the Chief Ring Steward. The all breed kennel club that the Show Chair is working with can usually find someone to be Chief Ring Steward. It is appropriate to provide a gift to the Chief Ring Steward since they are volunteering their time. The Chief Ring Steward shall not have any dogs entered in the Specialty. *All attempts should be made to identify a volunteer to serve as the Chief Ring Steward. (March 2010)*

The Show Chair shall identify a person to assist the Chief Ring Steward with trophies. This person must not be showing a dog during the regular conformation classes. (March 2010)

The Chief Ring Steward will be provided by the all-breed club when the ASDCA Specialty is not an Independent Specialty.

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ASDCA NEWSLETTER – The Anatolian Times

The Anatolian Times shall be used to advertise and provide information about the National Specialty as early as possible.

Inserts may be included with the mailing of the Anatolian Times as long as the information is pertinent to the general membership and the enclosure has a tear off that is to be sent back for reservations or purchases, that the enclosure adheres to the Editorial Policy & Guidelines of the Anatolian Times, and the fliers are limited to those that support the Specialty.

A picture of the Best of Breed winner will appear on the cover of the Anatolian Times featuring the National Specialty in adherence with the Editorial Policy and Guidelines for the Anatolian Times. If the Best of Breed winner is owned or co-owned by an individual who is not eligible for ASDCA membership or not in good standing with the ASDCA, the winner's picture will not be published on the cover.

The Show Chair is responsible for providing an article on the National Specialty to the Editor of the Anatolian Times for the issue covering the National Specialty.

The Show Chair is responsible for ensuring that a list of the trophy, raffle and auction donors are provided to the Editor of the Anatolian Times for listing in the issue covering the National Specialty. These lists shall also be provided to the ASDCA Webmaster for placement on the ASDCA website with links to the donor's business.

PERPETUAL TROPHIES

The ASDCA has six perpetual trophies which are awarded at the National Specialty. These perpetual trophies are not taken home by the winner. They will be stored at the most appropriate Board Member's home or the Club's storage facility. The perpetual trophies are listed below and each year's winner shall have their names engraved on the trophies. *In addition to the six perpetual trophies, two other trophies are to be displayed during the National Specialty events, the Hisar Shield and the Original Zorba Trophy. All trophies will be appropriately displayed adjacent to the table(s) displaying the awards at the National Specialty and at the Annual Awards Banquet. (March 2010)*

- Zorba Trophy – Best of Breed – Winner of the Best of Breed at the ASDCA National Specialty. Donated by Quinn & Marilyn Harned.
- Peki Trophy – Best of Opposite Sex to the Best of Breed – Winner of Best of Opposite Sex to the Best of Breed at the ASDCA National Specialty. Donated by Quinn & Marilyn Harned.
- Best Female Trophy – The highest winner Female at the ASDCA National Specialty which is either the BOB or BOS winner. Donated by Candice Wolf
- Best in Puppy Sweepstakes – The Winner of the Puppy Sweepstakes. Donated by the ASDC of Great Britain
- High in Trial – The high score in Performance Events held the weekend of the ASDCA National Specialty show site
- Best Working Bitch – Best in the Working Bitch Class. Donated by Deborah Grunnah

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The Trophy Chair shall arrange with the Show Chair for shipment of the perpetual trophies. The perpetual trophy boxes used for shipment are to be saved and used again for shipping the trophies back to the appropriate location as determined by the ASDCA *President*. (*March 2010 changed from Perpetual Trophy Chair*). The shipper should pay for shipping both ways. The cost of shipping will be reimbursed by the ASDCA Treasurer.

FLOWER ARRANGEMENT

A flower arrangement must be made available for the Trophy Table and must be used during the professional picture taking sessions during the show. It must also be on display at the Annual Awards Banquet.

GROOMING AREA

At the show site identify and secure setup space for the ASD exhibitors to place their crates, chairs and other items in one location near the Specialty Ring. If the ASDCA is charged for grooming area, the cost will be shared by the exhibitors. The Show Chair will ensure that the area designated for the ASDCA National Specialty is roped off and have signs identifying the area as RESERVED for ASDCA National Specialty participants.

CORPORATE SPONSORSHIP

ASDCA welcomes proposals from corporate sponsors interested in sponsoring our National Specialty. The ASDCA Board welcomes any suggestions from the Show Chair on possible sponsors. A Dog Food Company or other appropriate corporate sponsor should be contacted for sponsorship. The Show Chair must have a contract/letter detailing the terms of their sponsorship (what they will provide and what we will do for them in terms of advertising etc.) from the Sponsor. Ensure that the sponsorship does not conflict with the all-breed club. All sponsorship money be forwarded to the ASDCA and the ASDCA Treasurer will use the funds to offset the costs of the National Specialty. Appropriate expenditure of the funds will be determined by the Show Chair. To date, sponsors have included Canidae and Purina.

PREMIUM LIST

The Show Chair must identify the due date for the premium list information and submit the Specialty information to the Show Secretary or Show Superintendent. Assistance on putting the together the premium list will be provided by the ASDCA Secretary.

The National Specialty Premium List for Independent Specialties must contain the following information:

- The Officers and Board of Directors of the ASDCA
- Chairs of the various committees involved with the show
- Schedule of events including educational seminars and junior showmanship events
- ASDCA trophies that are awarded.

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- Ribbons/Rosettes offered by the ASDCA
- Regular and Non-Regular Classes offered by the ASDCA
- Entry fees
- Show Sponsor name and logo
- Hotel Information
- Transportation Information
- Motor home Information
- Annual Awards Banquet Information (i.e. menus and pricing)
- Graphic logo for the current year's ASDCA National Specialty
- T-Shirt / Sweatshirt order information
- Hospitality that will be offered such as the Lunch at the National Specialty
- *Catalog Advertisement rates and guidelines (March 2010)*
- *Obedience Classes (if offered) (March 2010)*

If the Specialty is not an Independent Specialty, then as much of the information listed above that the host show will allow should be provided to the Show Secretary or Show Superintendent for inclusion in the host kennel club's Premium List. If it is not independent a flier should be mailed to all the ASDCA members at approximately the same time as the Premium List is mailed containing any critical information that could not be included in the Premium List.

National Specialty Premium List shall be reviewed prior to approval by the ASDCA Secretary and the Show Chair.

The Show Chair is responsible for determining when and to whom the ASDCA Secretary must send the Mailing Labels for the Premium List.

If the ASDCA is hosting an Independent Specialty, the ASDCA logo shall appear on the Premium list cover, on the catalog cover and all ribbons. If there is a National Specialty Logo, it may be used on the inside of the premium list, catalog and all advertisements and/or fliers for the National Specialty.

The Premium List must be available on the ASDCA website and should be available on the Show superintendent website if one exists.

CLASSES – REGULAR AND NON-REGULAR

The Show Chair must identify the additional non-regular classes and coordinate with the Superintendent/Secretary to ensure they are included on the premium list. The ASDCA policies and descriptions for these non-regular classes are contained in this document. Except for the Veteran's Classes the balance of the non-regular classes must be held after the completion of Best of Breed. Show Superintendent/Show Secretary must be made aware of the place in the catalog.

REGULAR CLASSES

The ASDCA National Specialty shall offer all the classes as outlined in the AKC "Rules Applying to Dog Shows" Chapter 3, Section 3. (March 2010)

ASDCA NATIONAL SPECIALTY GUIDELINES

AWARD OF MERIT

Award of Merit – AKA Judge’s Award of Merit. At the National Specialty Show only, the judge may at his/her discretion select a certain number of dogs and/or bitches to receive an “Award of Merit.” The maximum number of such awards that the judge may bestow is computed at 10% of the dogs/bitches entered for Best of Breed Competition.

VETERAN CLASSES

Only at an Independent Specialty can neutered or spayed Veterans compete for Best of Breed. Chapter 11, Section 8 of the “Rules Applying to Dog Shows” provides that a neutered male may be entered as a Veteran Dog in the Veteran Dog Class and a spayed bitch may be entered as a Veteran Bitch in the Veteran Bitch Class.

Veteran classes can be divided by age groups or can be one class 7 yrs & older. This shall be at the discretion of the Show Chair.

Suggested break down:

- 7 yrs & under 9 yrs
- 9 yrs & under 12 yrs
- 12 yrs and over

JUNIOR SHOWMANSHIP

Junior Showmanship class will be offered at all Independent National Specialties. (August 2008)

Junior Showmanship shall follow the AKC's "Rules Applying to Dog Shows" Chapter 3, Section 22. (March 2010)

WORKING EXHIBITION

The conformation judge will not be the judge of the Working Exhibition. Suggestion is to use the Sweeps judge. (9-2007)

Working Dogs Working Bitches

Open to all dogs who are actively protecting their charges (sheep, goats, horses, cows, llamas, alpacas, pigs, chickens, fowl, etc) as well as have continuous access to their charges (ie perimeter guarding without interaction does not meet this criteria). These dogs may either be intact or spayed or neutered. Natural grooming only. Dogs entered in this class may not be handled by a “Professional Handler” unless the “Professional Handler” is the owner of the dog and the dog resides with them. ~~Judging is hands off.~~ (March 2010) First place winners will compete for Best Working Dog. Winner is not eligible for Best of Breed Competition by virtue of winning this class.

Per AKC cannot have hands off judging. (March 2010)

ASDCA NATIONAL SPECIALTY GUIDELINES

Best Working Dog

First place winners of Working Dog and Working Bitch classes will compete for “Best Working Dog & Best of Opposite Sex Working Dog.”

NON REGULAR CLASSES INVOLVING MULTIPLE DOG ENTRIES

STUD DOG CLASS. For Stud Dogs and two of their Get. Stud Dogs must be entered in the Stud Dog class and must be shown in the ring with their Get. Owner of the Stud Dog need not necessarily be the owner of the Get. Stud dog only to be judged based on the merits of the Get. An entry fee of \$X as a first entry, \$X as an additional entry will be charged for the dog entered as the Stud Dog if he is not entered individually in one of the Regular Classes, Best of Breed Competition or some Non-Regular Class other than Stud Dog Class. The Get must have been entered in one of the Regular Classes or Best of Breed Competition.

BROOD BITCH CLASS. For Brood bitch and two of their Produce. Brood Bitches must be entered in the Brood Bitch class and must be shown in the ring with their Produce. Owner of the Brood Bitch need not necessarily be the owner of the Produce. Brood Bitch only to be judged based on the merits of the Produce. An entry fee of \$X as a first entry, \$X as an additional entry will be charged for the bitch entered as the Brood Bitch if she is not entered individually in one of the Regular Classes, Best of Breed Competition or some Non-Regular Class other than Brood Bitch Class. The Produce must have been entered in one of the Regular Classes or Best of Breed Competition.

There shall be a maximum of four Get or Produce competing in the Stud Dog or Brood Bitch classes.

Note: The X's listed in the above description would be replaced with the appropriate entry costs for that particular show.

As the judge's decision in the Stud Dog and Brood Bitch Classes will be based on the merits of more than one dog or bitch, no one of the dogs or bitches making up the entry judged first in the class will be eligible for Best of Breed or Variety by virtue of having won this class.

BRACE CLASS. Two dogs of the same breed with at least one common owner. An entry fee of \$X as a unit as additional class, \$X will be charged for each dog making up the entry (Brood Bitch and two of its Produce) if they are not entered individually in one of the Regular Classes, Best of Breed Competition or some Non-Regular Class other than Brace Class.

EXTENDED GENERATION CLASS. The class entry must be made up of three or more successive generations or more, i.e. a representative from each generation. Only the first generation Dog/Bitch must be entered in this class. An entry fee of \$X as a first entry, \$X as an additional entry will be charged for each dog making up the entry if they are not entered individually in one of the Regular Classes, Best of Breed Competition or some Non-Regular Class other than Extended Generation Class. Judges discretion is based on merit and consistency of quality of Get/Produce. Winner is not eligible to compete for Best of Breed by virtue of having won this class. The Get/Produce that are shown in this class, must have been entered in one of the Regular Classes or Best of Breed Competition.

ASDCA NATIONAL SPECIALTY GUIDELINES

SWEEPSTAKES

PUPPY SWEEPSTAKES

The ASDCA Puppy Sweepstakes is open, without restriction (*There is no restriction on showing dogs that have one or major wins and to dogs that have finished their conformation championship.*)
(*March 2010*)

Professional handlers may exhibit dogs for clients in the ASDCA Sweepstakes.

Puppy Sweepstakes Prize Money

The Show Chair is responsible for dividing the prize money as reflected below:

After 20% has been deducted by the Club for expenses which will be forwarded to the ASDCA Treasurer, the remaining 80% will be divided as follows:

10% Best in Sweepstakes

The remaining money will be divided by class as follows:

First Place in Each class – 40%

Second Place in Each Class – 30% (*March 2010*)

Third Place in Each Class – 20% (*March 2010*)

Fourth Place in Each Class – 10%

Puppy Sweepstakes Class

The Sweepstakes is open to all Anatolian Shepherd Dog who are 6 months and under 18 months of age on the day of the show. Dogs shown in Sweepstakes must also be entered in one of the regular classes at the regular entry fee and on the regular entry form.

Indicate your Sweepstakes Class with the age division in the space provided for “Additional Class”.

Champions may be shown in the Sweepstakes

Junior Dogs (6 mos & under 9 mos) Junior Bitches (6 mos & under 9 mos)

Junior Dogs (9 mos & under 12 mos) Junior Bitches (9 mos & under 12 mos)

Senior Dogs (12 mos & under 15 mos) Senior Bitches (12 mos & under 15 mos)

Senior Dogs (15 mos & under 18 mos) Senior Bitches (15 mos & under 18 mos)

First Place winners of each class will compete for Best in Sweepstakes and Best of Opposite Sex in Sweepstakes.

ASDCA NATIONAL SPECIALTY GUIDELINES

VETERAN SWEEPSTAKES

Veteran Sweepstakes Prize Money

The Show Chair is responsible for dividing the prize money as reflected below:

After 20% has been deducted by the Club for expenses which will be forwarded to the ASDCA Treasurer, the remaining 80% will be divided as follows:

Best Veteran in Sweepstakes 25%

Best of Opposite Sex to Best Veteran in Sweepstakes 15%

The remaining amount will be divided equally between the First Place winners in each class.

RIBBONS

If the National Specialty is an Independent Specialty then the ASDCA logo shall appear on all the ribbons along with the specialty date, city and state.

Quality Rosettes must be offered for the National Specialty and for the Supported Entry shows.

CATALOG (FOR INDEPENDENT SPECIALTIES WHERE WE CONTROL THE CATALOG CONTENTS)

The ASDCA National Specialty show catalog and its accuracy is also the responsibility of the Show Chair. In addition to the judging schedule, the following are to be included:

- Biographies of all ASDCA Judges with his/her photograph, if available
- Trophies/Prizes offered
- Rosettes/Ribbon prizes
- Trophy Donors (full page)
- The Official Breed Standard
- ASDCA National Specialty Best of Breed past winners. The ASDCA secretary maintains the ASDCA Honor Roll
- Advertising solicited from membership and/or others
- Sponsor recognition (as required)
- The ASDCA logo shall appear on the catalog cover. If there is logo for the National Specialty, it may be used on the inside of the catalog.
- Show Photographer

The AKC rules must be followed with regards to the content and size of the catalog. Chapter 12 of the AKC's "Rules Applying to Dog Shows" booklet covers the requirements. (March 2010)

ASDCA NATIONAL SPECIALTY GUIDELINES

JUDGES EDUCATION

The Show Chair shall arrange with Judge's Education Committee Chair (JECC) to have a Judge's Seminar and ringside mentoring. Coordinate with the JECC what day, where and what equipment will be needed.

Be sure JECC places a notification in the AKC Gazette Events Magazine and on the AKC and ASDCA web sites at least 9 months in advance of the National Specialty regarding the Judge's Seminar.

The ASDCA JECC shall be responsible to coordinate with the Show Chair and the Show Secretary for a designated (usually roped off) area for ringside Judges mentoring. (March 2010)

The ASDCA JECC shall be responsible to arrange for ASDCA approved Mentors to provide ringside mentoring. (March 2010)

Ringside Mentoring is mandatory on the day of the National Specialty. (May 2008)

HOST HOTEL

Requirements for the Host Hotel. This will be the hotel designated as the "ASDCA Specialty Club Headquarters," where the exhibitors and their dogs will stay. Set aside a block of rooms and attempt to get a group rate for the ASDCA. If the hotel charges a deposit on rooms with dogs, try to negotiate for refundable deposits upon verification that no damage has occurred upon checkout. This hotel should have rooms available for meetings (Board of Directors or AGM) or other events such as Judge's Education Seminar as necessary. Ensure the hotel is convenient to the show and is in a safe location. Ensure the hotel will allow dogs in the rooms.

Approximately 5-6 hotel rooms must be reserved for Club officers and Board members 2-3 days prior to the date of the actual date of the National Specialty to allow for the Board meeting that occurs the 1-2 days prior to the National Specialty. (March 2010)

MEETING ROOMS

Meeting rooms must be arranged for the following:

- ASDCA Board Meeting, which is held on the day before the specialty to accommodate 12 – 18 people.
- The Annual General Meeting (AGM) which is held either the day of the Specialty or day after the Specialty. The room should be set up lecture style divided into two or more sections with a center aisle and side aisles for ease of access. At the front of the room there should be two tables with a podium in between. These tables are for the ASDCA Officers and Board of Directors. The room should accommodate at least 50 people.
- Educational seminars *(as needed) (March 2010)*

ASDCA NATIONAL SPECIALTY GUIDELINES

Note: The Show Chair should coordinate the use of the meeting rooms with the Host Hotel to obtain the meeting rooms gratis, as an off-set for rooms rented by ASDCA members during the National Specialty.

ANNUAL GENERAL MEETING

The Show Chair shall coordinate with the ASDCA Secretary to identify a site, time and date for the Annual General Meeting (AGM).

SPECIALTY DAY LUNCHEON

A luncheon should be provided for exhibitors and judges unless food vendors are available on the show sight. Reservation forms shall be placed on the ASDCA web site and advertised in the Anatolian Times.

ANNUAL AWARDS BANQUET

The Annual Banquet will be deemed the Annual Awards Banquet at the National Specialty. The date and time of the Banquet should be coordinated with the ASDCA Board. Location should be as close as possible to the Host Hotel.

It is the responsibility of the ASDCA Show Chair and the Hospitality Chair to establish the menu and price of the banquet. As with all contracts made in the name of the ASDCA, they are to be reviewed and approved by the ASDCA Treasurer. Information regarding the Annual Awards Banquet should be provided to the Anatolian Times' Editor and ASDCA Webmaster regarding the place, time, menu, closing date for reservations, and costs as soon as it is available. Collection of the banquet fees are done via a flyer mailed out with the Anatolian Times so attendees can return their money and reservations. All checks are to be made payable to the ASDCA. Conduct a final coordination with the banquet facility on the day prior to the banquet. This should be a self-sustaining event.

It is important to determine if there will be extra charges added, such as linen rental fees or charges for bartenders. Once the menu has been decided, the price per meal will be set. The advertised price must be more than the hotel's price in order to cover all costs associated with the dinner, including defraying the costs of the ASDCA non-paying guests, all gratuities and service charges, decorations, etc. Get a guarantee from the catering staff that you can adjust the number of contracted dinners up or down at least 10% at no additional charge to allow for last minutes additions and/or cancellations.

During the negotiations, insist that everything agreed upon be contained in the banquet contract. Any changes that occur shall be in writing in the form of addendums to the contract.

The only non-paying guests of the ASDCA at the Awards Banquet will be the contracted corporate sponsor representative and his/her guest (limit of 2 people), the official ASDCA photographer, all of the ASDCA conformation and sweepstakes judges for the ASDCA National Specialty and their spouses or partners, if present.

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ITEMS FOR SALE

Any items sold in support of the National Specialty such as t-shirts, should be done with the intention of benefiting the ASDCA to help off-set the specialty costs. At no time should any venture be pursued if it has the possibility of producing a negative cash flow for the club.

VENDORS

No vendors shall set up or sell on the show or motel site. The ASDCA Board will consider allowing groups that are sanctioned by the ASDCA or individuals whose portion of the proceeds made go the ASDCA to sell items at the Annual Banquet. Anyone or group wishing to do so, must be approved by the ASDCA Board. The Show Chair is responsible for providing such a request to the Board.

ANATOLIAN BAZAAR

The Show Chair will have tables available for ASDCA Anatolian Bazaar if approved by the host kennel club. At least two volunteers should be recruited to run the Bazaar.